**Weldon Public Library Meeting Minutes**

**November 17, 2020**

The meeting was called to order at 7:00 by Acting President Amanda Walters in the Board Meeting Room of the Weldon Public Library.

Susan Westray, Christi Baker, Alycia Brockman, Amanda Walters, Sandi Sanders, and Bob Walters were all present. Pat Brown was absent.

A motion to approve the October Minutes was made by Alycia Brockman, second by Christi Baker, to approve as presented. The vote was 6-0.

No one was present for the Public Forum item on the agenda.

There were no closed session items to the board to consider.

The Treasurer's Report was presented by Treasurer Christi Baker.

The October 1, 2020 beginning balance was $43,183.54. The receipts for the month were $1,264.14. Total disbursements amounted to $5,571.19. Fund disbursements were $9,799.73. This activity resulted in an ending balance of $29,076.76. The October payroll and November bills were also reviewed. A motion to accept the report as presented was made by Bob Walters, second by Susan Westray. The vote was 6-0.

Librarian's Report was given by Librarian Lori Rich.

Saturday Storytime was held on November 14th with 5 kids in attendance.

The weekly October Reading Club meetings were attended by 18 adults and 32 kids.

The Family Reading Night was cancelled due to Covid-19, and D-W going to temporary Remote Learning.

The Virtual Book Fair was held November 9-22 with payment by credit card. To date, the site has had visits, but no sales.

Ladies Night was November 6th. There were 6 in attendance, and 6 pickups of decorations which resulted in a total of $192.92

The library had 30 adults and 38 kids attending our Halloween Warming Station.

The Mediacom repair on November 6th resulted in the library getting a new modem.

The Bi-monthly report showed most activity numbers down to the effect of Covid-19.

October Cloud Statistics were 25,791 eBooks and 10,413 eAudiobooks, and 1401 PPU audio.

The board received a handout detailing the monthly income of $280.91 from all sources.

The Girl Scout donation was $156.62

The flag flood light was replaced with a Sensor light bulb, due to the "eye" on the fixture not working.

The library received the $500 grant for Personal Protective Equipment Lori submitted.

Lori is looking for an additional part-time assistant librarian, she has made one contact.

The Board Christmas decorating party will be December 15th at 7:00 PM.

OLD BUSINESS

Only Christi Baker can be the primary IMRF web representative, but may have one back-up.

The petitions for re-election candidates (3) are ready to be filed with the County Clerk.

NEW BUSINESS

The Board reviewed Policies 13 (no change), 14 (no change), 16 (no change), 17 (no change), and 18 (no change).

The Board reviewed our compliance with Policy 17 - Investment Policy. We are compliant.

A review of "Serving Our Public: Standards for Illinois Public Libraries - Library Youth Services resulted in a proposed Policy #32. There was a motion by Christi Baker, second by Alycia Brockman, to accept the Policy 32 as presented. The votes was 6-0.

Amanda Walters attended a 2-hour FOIA Webinar for public libraries that discussed operating procedures "Dos and Don'ts".

New for 2021 will be a list of annual events we will be working on for spring publishing.

Having no other business to conduct, there was a motion by Susan Westray, second by Alycia Brockman to adjourn. The vote was 6-0.

Respectfully Submitted,

Robert Walters Substitute Secretary